



Wombenhood: exploring the field of menstruality

GDPR and Privacy Policy

Wombenhood is the Data Controller of the information that you provide us. Wombenhood is aware that as a data provider, you have the rights to be informed as to what happens with the data we collect, the rights for you to access any information and data we hold, the rights to request erasure in which Wombenhood must respect, the right to object any data collection and the right to restrict or halt any data processing.

Data storage duration

All types of data mentioned below, shall be retained by Wombenhood for a period of 3 years where upon it shall be erased from any archive unless prior permission has been captured by Wombenhood from the person in question, to extend the storage duration.

Where is the data stored

All participant information and general public request contact information is stored in an encrypted database which is only accessed by two GDPR trained individuals.

Any recorded video and audio which is not published is stored in a digital cloud platform and two encrypted external hard drives that are only accessed by the Data Officer Rhianne Burgess and the co-creator of Wombenhood Valeria Medici. This information may be accessed by a third marketing officer should editing and content creation need to occur.

Removal of data upon request

Wombenhood understands and respects the right for anyone stated below to request a removal of any form of data captured by Wombenhood of themselves. This request can be sent to Wombenhood via wombenhood@hotmail.com and the data officer is Rhianne Burgess.

1. Who we collect data from and what type?

1.1 Members of the public wishing to know more about the project or who wish to access the Open-Ended Space on Monday's: We get them to fill in a survey which allows the public to give us their email address. We would then use this email address to send them the information they have requested, we will not send them any other information unless they give us permission.

1.2 Members of the public who leave reviews and comments on social media: Their name (the name used on their social media account) would be used in conjunction with their comment in future funding applications and advertisement/ promotion of Wombenhood.

1.3 Members of the public who attend Open-Ended Space on a Monday: We will be recording all the sessions on a Monday therefore any names, video or audio captured of said member of public in attendance shall be recorded and used online on our website as a vodcast or as a form of advertisement/promotion of Wombenhood. It may also form part of a funding application. Wombenhood shall warn those in attendance at each meeting of these outcomes and there will be a choice given to the attendees to mute their audio and remove their webcam image before the recording starts.

1.4 Members of the public who email Wombenhood directly: Wombenhood shall retain the email address and place it on the enquiry log (which is used by the survey stated in 1.1) where the contact information shall be used until communication is halted by either party.

1.5 Participants of a Wombenhood Project: A participant of Wombenhood is someone who attends a set of workshops and talks and produces some creative response under the project. Before beginning on a project under Wombenhood, those who wish to be part of the project would input their email address upon the survey as stated in 1.1. Wombenhood would use this contact information to send the person a Participant Consent Form and a Filming Consent Form which would need to be filled out by the person before Wombenhood takes further steps in communication. These documents mention filming, photography, contact information and preferences and responsibilities of participants. This information and documentation shall inform Wombenhood of the data preferences stated by the participant and shall be respected throughout the duration of the participants' attendance on the project.

1.6 Collaborators: A collaborator of Wombenhood is an individual who may host or co host a talk, co host or create / present a workshop or help undertake a job or role under Wombenhood. Before the collaborator undertakes a job under Wombenhood, they will be sent the Collaborator consent form which lists contact and data preferences and well as Collaborator responsibilities. This information from the person who wishes to be a collaborator must be provided and received by Wombenhood before any work is undertaken.

Future Data Plans

Wombenhood does not currently hold onto any information regarding the type of people the project encounters, this is because Wombenhood wishes to be open to all regardless of ethnicity, race, gender or disability, we do however, understand that there may be a need to gather such data in the future to gain particular funding. Such information and data requests shall be sent out accordingly alongside an adaptation of this policy.

This Policy was created by Data Protection Officer: Rhianne Burgess, any questions about the data stored, have a data removal request or if you wish to be sent any consent forms, please contact the DPO via Wombenhood@hotmail.com.